

Classroom Summer Cleaning

Date _____

Room # _____

Sign Here

- Clean lights, vents and speakers in Ceiling _____
- How many broken or damaged ceiling tile need to be replaced _____
- Wash ALL ledges (shelves, baseboards, window sills, ETC...) _____
- Wash all the walls and doors inside and out. _____
- Wash Whiteboards and Trays _____
- Clean all windows inside the classroom _____
- Clean Entire teachers desk (Except in drawers) _____
- Clean Entire Phone _____
- Clean Computers, Projector and Screen, Electronic equipment. _____
- Clean Pencil Sharpeners inside and out _____
- Clean Outside of cupboards and storage units _____
- Clean Tables and Desks (Top, Bottom and Legs) _____
- Clean all the chairs, seats and legs _____
- Clean all Garbage Cans (Inside and Out)and replace liners _____
- Remove Gum from everything including the floor _____
- Clean Sink until it Sparkles _____
- Move everything to one side of the room _____
- Scrub or Strip Tile Floors, Prep & Wax Wet areas _____
- Vacuum Floor (carpet and tile) _____
- Carpet Clean Extract _____

When dry, Move everything to the other side of the room and vacuum and extract the rest of the carpet.