Emergency Flood Response Equipment and Location Guide

School Name: _____ **Date Reviewed:** _____

Purpose

This document is designed to assist staff in quickly locating and identifying the necessary equipment and personal protective equipment (PPE) for responding to floods from sewage, roof leaks, water lines, glycol leaks, plugged storm drains, or other water emergencies. Proper use of this equipment will ensure safe, effective, and efficient clean-up operations.

Equipment Inventory and Locations

Equipment	Quantity	Location(s)
Wet Vacuums	___	_____
Fans (Air Movers)	___	_____
Carpet Extractors	___	_____
Floor Squeegees	___	_____
Brooms	___	_____
Shovels	___	_____
Rakes	___	_____
Extra Garbage Cans	___	_____
Mops & Mop Buckets	___	_____
Absorbent Pads/Materials	___	_____
Extension Cords	___	_____
Plastic Sheeting/Tarps	___	_____

Personal Protective Equipment (PPE) Recommendations

PPE Item	Quantity	Location(s)
Disposable Gloves (Nitrile/Latex)	___	_____
Rubber Boots	___	_____
Safety Goggles	___	_____
N95 Respirators or Masks	___	_____
Face Shields (if needed)	___	_____

Review and Updates

This document should be reviewed and updated at least annually or after any significant water event.

For questions or to report missing/damaged equipment, contact:
Head Custodian: _____
Phone/Email: _____

Reviewed By: _____
Date: _____