

# Jordan School District Custodial/Energy Services



## Generator Log Weekly

School \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

Date	Run Time Hours	Oil Level	Coolant Level	Battery Charging	Block Heater	Exercising	Unit in Alarm	Notes

### What to do if your Generator doesn't run Weekly exercise.

\*Is your Generator control switch in auto? \*Is the main Generator breaker closed? **If not? Put in a Work order to the Maintenance Mechanics.**

### What to do if unit is in ALARM.

\*Have you checked the coolant level? \*Is the Block Heater cold? \*Is the Battery Charger working? \*Have you hit reset button?

For all concerns and issues please call the **Lead Electrician Paul Thomas 801-834-7876**

**\*The Generator should be checked Weekly. At the end of the month, send a copy to Maintenance/Electrical Attn: Paul Thomas**