



School _____ Make _____ Model _____

Date	Run Time	Oil Level	Coolant Level	Battery Charging	Block Heater	Exercising	Unit in Alarm	Gas Level	Notes

What to do if your Generator doesn't run Weekly exercise.

*Is your Generator control switch in auto? *Is the main Generator breaker closed? **If not? Put in a Work order to the Maintenance Mechanics.**

What to do if unit is in ALARM.

*Have you checked the coolant level? *Is the Block Heater cold? *Is the Battery Charger working? *Have you hit reset button?

For all concerns and issues please call the **Lead Electrician Paul Thomas 801-834-7876**

***The Generator should be checked Weekly. At the end of the month, send a copy to Maintenance/Electrical Attn: Paul Thomas**