

PAYROLL BUDGET CODES FOR ALL CUSTODIAL USE

2018-2019

ANS / Sweepers	10	E	LOC	9710	2619	SEE NOTE
Shift Differential	10	E	LOC	9710	2629	SEE NOTE
Camps and Clinics (Brad Sorenson's Office)	10	E	LOC	9801	1040	190

GIVE ALL CUSTODIAL PAYROLL TO HEAD SECRETARY TO SCAN TO PAYROLL

Custodial Overtime (approved by Steve)	10	E	LOC	9710	2622	182
Sub Custodian	10	E	LOC	9710	2624	SEE NOTE
Elementary Night Activities (School PTA Activities, Student Activities, Back to School Night, P-T Conf., School Community Council)	10	E	LOC	9710	2623	SEE NOTE
High School Activities (will be invoiced)	10	E	LOC	9711	2640	190
Locker-Cleanout (will be invoiced)	10	E	LOC	9711	2640	190
Head Start	10	E	LOC	9710	2617	183
Family ED/Title One	10	E	LOC	9710	2616	SEE NOTE
Curriculum Inservice	<i>Call Curriculum for Budget Code 801-567-8367</i>					

FACILITY SCHEDULING BUDGET CODES

Rentals (Not JSD Activity)	10	E	LOC	9705	2623	SEE NOTE
Jr Jazz/ County Recreation	10	E	LOC	9706	2623	SEE NOTE

****TIMESHEETS ARE DUE TO PAYROLL BY THE 2ND WORKING DAY OF EACH MONTH****

NOTES:

Code 182 FULL TIME EMPLOYEE

Code 183 PART TIME EMPLOYEE