

Summer Classroom Cleaning

Date_____

Room #_____

Sign Here

- Clean lights, vents and speakers in Ceiling _____
- How many broken or damaged ceiling tile need to be replaced _____
- Wash ALL ledges (shelves, baseboards, window sills, ETC...) _____
- Wash all the walls that don't have stuff on them _____
- Wash Whiteboards and Trays _____
- Clean all windows inside the classroom _____
- Clean Entire teachers desk (Except in drawers) _____
- Clean Phone, Computers, Projector and Screen, Electronic equip. _____
- Clean Pencil Sharpeners inside and out _____
- Clean Outside of cupboards and storage units _____
- Clean Tables and Desks (Top, Bottom and Legs) _____
- Clean all the chairs, seats and legs _____
- Clean all Garbage Cans (Inside and Out)and replace liners _____
- Remove Gum from everything including the floor _____
- Clean Sink until it Sparkles _____
- Move everything to one side of the room _____
- Vacuum Floor (carpet and tile) _____
- Carpet Clean Extract _____
- Scrub, Prep & Wax Wet areas _____