Summer Classroom Cleaning

Date_______

Room #_______

Sign Here

● Clean lights, vents and speakers in Ceiling

● How many broken or damaged ceiling tile need to be replaced

● Wash ALL ledges (shelves, baseboards, window sills, ETC…)

● Wash all the walls that don’t have stuff on them

● Wash Whiteboards and Trays

● Clean all windows inside the classroom

● Clean Entire teachers desk (Except in drawers)

● Clean Phone, Computers, Projector and Screen, Electronic equip.

● Clean Pencil Sharpeners inside and out

● Clean Outside of cupboards and storage units

● Clean Tables and Desks (Top, Bottom and Legs)

● Clean all the chairs, seats and legs

● Clean all Garbage Cans (Inside and Out) and replace liners

● Remove Gum from everything including the floor

● Clean Sink until it Sparkles

● Move everything to one side of the room

● Vacuum Floor (carpet and tile)

● Carpet Clean Extract

● Scrub, Prep & Wax Wet areas