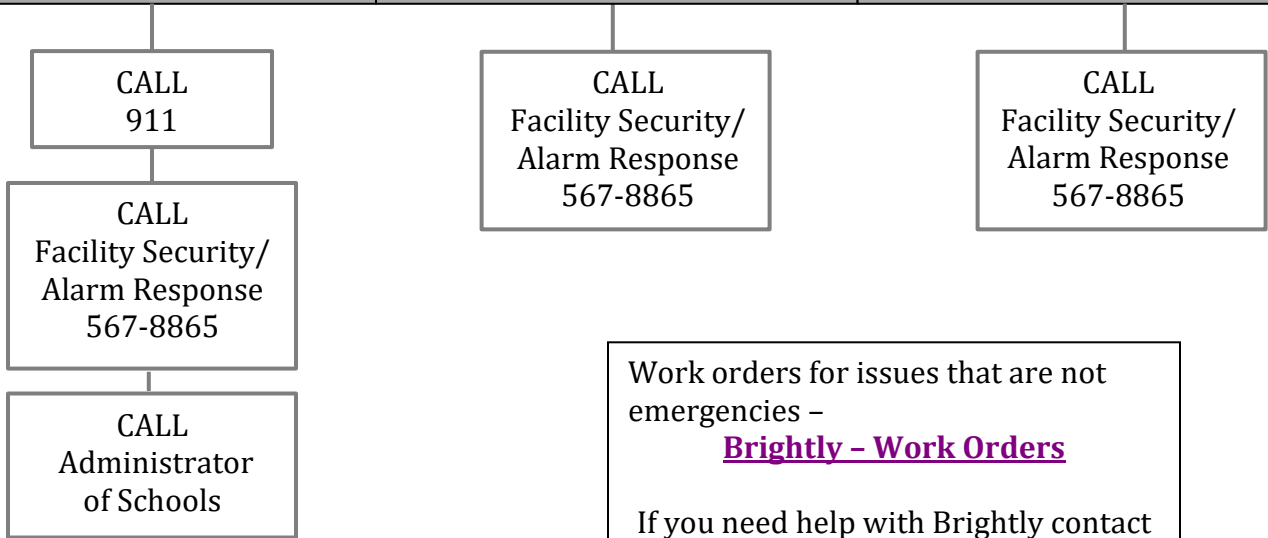


## **WHEN TO CALL - 801-567-8865** **24-hour Facility Security/Alarm Response**

### **Facility Emergencies Protocol**

<p style="text-align: center;"><i>Examples include but are not limited to:</i></p> <ul style="list-style-type: none"> <li>○ Actual Fire</li> <li>○ Bomb Threat</li> <li>○ Serious or life threatening injury to staff/student</li> <li>○ Intruder/violence</li> <li>○ Child abduction</li> <li>○ Chemical leak</li> <li>○ Significant facility damage</li> </ul>	<p style="text-align: center;"><i>Examples include but are not limited to:</i></p> <ul style="list-style-type: none"> <li>○ Power outages</li> <li>○ Floods – broken pipes</li> <li>○ Natural Gas leaks</li> <li>○ <b>All</b> Incident Command Drills (call prior to drill)</li> <li>○ Phone disruptions</li> <li>○ Alarm malfunction</li> </ul>	<p style="text-align: center;"><i>Examples include but are not limited to:</i></p> <p style="text-align: center;"><b>After Hours</b></p> <ul style="list-style-type: none"> <li>○ Request Building entrance</li> <li>○ When you are going to arm/disarm the building</li> <li>○ Can't secure building to set alarm</li> <li>○ Broken window/theft/vandalism</li> <li>○ Suspicious persons on school grounds/bldg.</li> </ul>
Activate Incident Command System	Activate Incident Command System	



Work orders for issues that are not emergencies -  
**Brightly - Work Orders**  
If you need help with Brightly contact  
Becky Workman-801-567-8858